

**2006 - 2007 HUG Board of Directors**

|                 |                    |                |  |
|-----------------|--------------------|----------------|--|
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| Past Treasurer  | Shelley Carmichael | (540) 658-8692 | <a href="mailto:scarmichael@co.stafford.va.us">scarmichael@co.stafford.va.us</a>       |
| Secretary       | Steve Jones        | (540) 558-0726 | <a href="mailto:sjones@blacksburg.gov">sjones@blacksburg.gov</a>                       |
| Member at Large | Jim Dahl           | (630) 844-3610 | <a href="mailto:jdahl@aurora-il.org">jdahl@aurora-il.org</a>                           |

This document can be found on the Internet at: <http://www.huginc.org/news.html>

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Get the latest information about HUG at [www.HUGinc.org](http://www.HUGinc.org) - It’s a great place to visit!

# HUG E-Newsletter      October 2006

## **President's Message**

**Robert Girndt, HUG President, [rgirndt@ci.mocity.tx.us](mailto:rgirndt@ci.mocity.tx.us)**

This past August, the International HUG Board of Directors along with representatives from SunGard HTE and L&A Meeting Management met at the site of the 2007 International HUG Educational Conference in Dallas, Texas. At that meeting we developed our goals for the coming year and started the planning process for the 2007 conference.

Some of the goals and accomplishments from the summer board meeting were:

## **2006 – 2007 HUG GOALS**

- Continue to improve the HUG/RUG relationship
- Continue to improve the Enhancement Request Process
- Adopt a written funds reserve and investment policy
- Establish a financial system that allows HUG administrative operations and the annual international conference to be self-supportive
- Identify web administrator roles and create a written policy
- Identify, plan, and implement web site improvements
- Create an Application Coordinator, Conference Volunteer and User Led on-line database

These are just a few of the many items that we discussed at the summer board meeting. The HUG Board is committed to keeping you informed of issues we believe are important to you. Remember, if you have any questions or concerns please feel free to contact any of the International HUG board members.

I would also like to introduce to you our newest board member, Jim Dahl. Jim comes to us from the city of Aurora, Illinois, where he is the MIS Director. Jim has been very active in years past with the Midwest Regional Users Group serving in all if not most of the positions on their Board of Directors. One of Jim's many duties this year will be that of Volunteer Coordinator. If you would like to volunteer for registration desk duty, lab monitor, or even helping with the balloting at the business lunch please contact Jim. HUG uses many volunteers during the annual conference.

Hope to see you in Dallas!

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## **A Message from SunGard HTE**

Representatives from SunGard HTE have just completed the planning session with your HUG Board for the 2007 Conference in Dallas.

This conference marks the 19<sup>th</sup> Annual HUG conference. The site, the Hilton Anatole in Dallas, is well suited for the site of the conference as well as a beautiful facility.

In 2007 we plan on encouraging more user-led sessions than ever. These sessions give you the opportunity to learn how your neighbors deal with the daily issues that you are confronted with every day. It is exciting for us here at SunGard HTE to see customers working with other customers to find new and different ways to utilize your organization's investment in SunGard HTE products.

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Get the latest information about the 2007 conference at [www.HUGinc.org](http://www.HUGinc.org)

# HUG E-Newsletter      October 2006

With the last conference and going forward you can now track your attendance as well as CPE credits awarded through MyHTE. This is a tremendous tool, allowing the training you receive at a HUG or RUG to be part of your growth objectives within your own organization.

We look forward to seeing you at the conference and would welcome any recommendations you might have for curriculum suggestions.

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## **Year-End Financial Position**

**Shelley Carmichael, HUG Past Treasurer, [scarmichael@co.stafford.va.us](mailto:scarmichael@co.stafford.va.us)**

HUG's financial year runs from August 1 through July 31. The financial records for the 2005-2006 year are being audited by certified public accountants Reynolds and Dowling, PC. Unaudited results are as follows:

| Assets                       |                          | Revenues              |                          |
|------------------------------|--------------------------|-----------------------|--------------------------|
| Cash                         | \$ 59,542                |                       |                          |
| Accounts receivable          | 307,570                  | Administrative        | \$ 119,786               |
| Other assets                 | <u>2,012</u>             | Conference            | <u>552,016</u>           |
| <b>Total assets</b>          | <b><u>\$ 369,124</u></b> | <b>Total revenues</b> | <b><u>\$ 671,802</u></b> |
| <b>Liabilities</b>           |                          | <b>Expenses</b>       |                          |
| Accounts payable             | \$ 28,789                | Administrative        | \$ 87,170                |
| RUG deposits                 | 4,626                    | Conference            | <u>517,035</u>           |
| Other liabilities            | <u>2,259</u>             | <b>Total expenses</b> | <b><u>\$ 604,205</u></b> |
| <b>Total liabilities</b>     | <b><u>\$ 35,674</u></b>  | <b>Net income</b>     | <b><u>\$ 67,597</u></b>  |
| <b>Net Assets</b>            |                          |                       |                          |
| Designated                   |                          |                       |                          |
| Administrative               | \$ 50,000                |                       |                          |
| Conference                   | 80,000                   |                       |                          |
| Technology                   | 25,000                   |                       |                          |
| Unrestricted                 | <u>178,450</u>           |                       |                          |
| <b>Total net assets</b>      | <b><u>\$ 333,450</u></b> |                       |                          |
| <b>Total liabilities and</b> |                          |                       |                          |
| <b>    Net assets</b>        | <b><u>\$ 369,124</u></b> |                       |                          |

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# **HUG E-Newsletter**      **October 2006**

## **HUG Treasury**

**Anthony Sorce, HUG Treasurer, [asorce@wpjwa.com](mailto:asorce@wpjwa.com)**

As the new HUG Treasurer I would like to take a little time to give all HUG members a summary of our financial position. The financial presentation given at the annual conference business lunch gave everyone a snapshot of our financial position at the end of May. Since the annual conference in June, the HUG board has met and looked over the past years final numbers and made projections for the upcoming fiscal year. While there will be no increase in the membership fee or the conference fee this year, we will have to visit and possibly change our fee structure next year. We generally look at our budget in two parts. The first is the yearly administrative expenses and revenues. The revenues generated for this part of the budget comes from the \$195 annual membership fee each member organization or individual is required to pay. The revenues generated from the annual membership fee covered our administrative expenses this past year. The second is the expenses and revenues generated by the annual conference each year. The revenues generated for the conference part of the budget comes from the \$395 conference fee each attendee pays. The 2005-2006 conference fee of \$395 covered our conference expenses. This was good news since a loss was projected for this years conference. The unexpected profit was due to a larger number of attendee's than anticipated. Hopefully our conference attendance will continue to grow each year allowing our organization to improve on the offerings to each individual member.

As an organization we are trying to continue to improve our ability to share information with each other through our HUG website. Each year we try to provide an improved and worthwhile conference experience. An example of this is the scanning of id badges for CPE credits this year. While the process is still a work in progress it was a very successful first step. We are also making an effort to build reserves to allow us to develop and implement strategies for new projects which will allow us to improve the value that members receive. We are trying to become more self-sufficient and less reliant on SunGard HTE and the contributions they make. We also need to be prepared to cover unforeseen operational and conference expenses that may arise during the year due to circumstances beyond our control. As you can see a lot goes into developing and maintaining a strong and successful organization over the long term. I and all of our HUG board members are committed to seeing this organization grow and continue to provide relevant and timely information and choices to its members.

Thank you for taking the time to read and understand the information presented above. If you have any questions, comments or suggestions please feel free to send them to me or any HUG board member.

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## **CPE Tracking a Success**

**Tino Anthony, HUG President-Elect, [tino.anthony@leesburgflorida.gov](mailto:tino.anthony@leesburgflorida.gov)**

Thanks to everyone who participated in our scanning system for attendance tracking at this year's HUG Conference. From the feedback we received, we believe it was a success.

By now you should have received your CPE certificate if you marked your HUG registration form accordingly. If not, please contact SunGard HTE Training & Development Team via email [tnd@hteinc.com](mailto:tnd@hteinc.com) for follow up.

For those of you who scanned for attendance, SunGard HTE maintains an educational transcript for you to help you manager your professional development. You can access your transcript and various other training-related materials using the SunGard HTE Training & Development web site (<http://custtrain.hteinc.com>). The transcript shows the educational events for which you have a registration status. These events could include HUG labs and sessions, web conference classes, on demand classes (self-paced recordings or learning events), and one-on-one training events for your organization. In addition, you can use the Training & Development web site to review upcoming live web classes and marketing webinars, construct a personal development plan, evaluate training events, contact the Training & Development department, download a full schedule of upcoming live web classes, participate in on demand classes, and much more.

We hope your HUG experience was rewarding both educationally and from a networking perspective. Thank you for your participation in HUG and we look forward to your continued participation as we strive to increase the quality of your conference.

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Get the latest information about the 2007 conference at [www.HUGinc.org](http://www.HUGinc.org)

## **We Are Listening.....**

The survey results are in and tabulated. Your response was great with 549 conference attendees taking the time to answer the on line survey. Each year the response is better. No reason why we can have 100% participation! Next year's survey will be in a new and easier format for you to respond.

The HUG Board of Director's takes your comments seriously and spent quite some time reviewing the survey summary at the summer board meeting. An example of your comments does make a difference deals with the CPE tracking. Although an overwhelming majority liked the new CPE process, you told us that the procedure was cumbersome. This process is now under review and should be much easier to use next year. Also, from the responses, the Board can see there is a need to better educate the membership on the Enhancement Request process.

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## **Want to be a Volunteer?**

**Jim Dahl, HUG Member-at-Large, [jdahl@aurora-il.org](mailto:jdahl@aurora-il.org)**

Hello. I'm Jim Dahl, MIS Director for the City of Aurora, Illinois and Member-At-Large for your HTE Users' Group Board of Directors. On behalf of your board, I would like to thank all volunteers who helped out at the 2006 conference in Orlando. If it were not for the help and dedication of HUG members, the annual conference could not run as smoothly as it does.

As the volunteer coordinator for the 2007 conference in Dallas, I would also like to invite all HUG attendees to take this opportunity to get involved in the 2007 conference. There are several areas where a small amount of your time can make a huge difference in the quality of our conference, including:

- Conference Setup and Pre-registration
- Registration During the Week
- Lab Monitor
- Business Lunch - Election Vote Collection and Tabulation

If you are interested in volunteering at the conference you can register on the HUG website at [www.huginc.org](http://www.huginc.org).

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## **User Led Sessions – Call for Presenters**

**Candy Retamoza, HUG Past President, [candy.retamoza@ci.stockton.ca.us](mailto:candy.retamoza@ci.stockton.ca.us)**

Do you have an experience or a tip on how to use a particular SunGard HTE application that you would like to share with other users? If you answer "yes!", then you might want to consider being a presenter at a "User Led or User Experience" Session during the 2007 HUG Conference.

To further entice you to present, SunGard HTE is increasing the annual maintenance credit offering for users that present to a maximum of \$2,000. For each user that presents (maximum of 2 users per organization eligible for the credit):

- \$500 credit for presenting 1 approved topic
- Plus, \$250 credit for each additional approved topic to a maximum of 3 topics (or \$1,000 per person)

The above credit is available to the first 50 presenters in order to give the most number of agencies an opportunity to take advantage of this offer.

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## **HUG E-Newsletter      October 2006**

Presenters should cover topics directly related to SunGard HTE applications, integration with hardware or software, or iSeries operation. Particular emphasis should be placed on higher-level application use, innovations, success stories and failures, technology assessment methods, and items of timely interest.

If you would like to submit a topic for consideration, please provide a description of your proposed presentation, 300 words or less, to HUG Past President Candy Retamoza at [candy.retamoza@ci.stockton.ca.us](mailto:candy.retamoza@ci.stockton.ca.us) by December 15, 2006.

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### **Texas.....We're On Our Way.....**

Dallas Always Delivers.....more than you expect!

Live Large! Think Big! You will experience a city that inspires big ideas! Join us in Dallas for the 19<sup>th</sup> Annual HUG Education Conference. Not only will Dallas inspire you to learn BIG, it will inspire you to enjoy BIG!

Dallas is a city known for BIG experiences.....Southwestern hospitality cosmopolitan flair, world-class accommodations, international cuisine, the best shopping in America, and great weather.

Our host conference facility and host hotel will be the Hilton Anatole, only 25 minutes from the Dallas/Ft. Worth International Airport. The Anatole is close to Dallas's entertainment centers including the West End and Deep Ellum, as well as world class shopping at North Park Mall and the Galleria, several year-round golf courses and the Texas Stadium. The Hilton Anatole is located on 45 acres of beautiful grounds and facilities including 3 swimming pools, fitness center, boutiques and shops, and a 7-acre park with walkways, gardens, outdoor jogging paths, and a small lake.

The Anatole features 24-hour room service, 6 restaurants (deli sandwiches, Mexican cuisine to fine dining), and 6 bars and lounges (from a quiet piano bar or Sports Bar to a contemporary

nightclub with dancing). This beautiful facility has won numerous awards for its hotel, conference facilities and service. The Hilton Anatole houses one of the most impressive collections of art and antiques ever assembled for an American Hotel. Many items date back as far as Fifth Century B.C. Tours are available through the Concierge.

Guest rooms feature pillow-top mattresses, iron/ironing boards, hair dryers, coffee makers, cable/in-room movies, full-size work desk, telephone with data port and voice mail, weekday newspaper, and alarm clock/radio. The guest rooms are located in three areas, but all are central to the convention center. If you have a problem walking, please inform them when making your reservation and request a room in the Tower. The Tower is the closest to our main ballroom. Our rate at the Hilton Anatole is \$149 single or double occupancy plus tax (currently 15%). Cut off date for these rates is April 20, 2007. To make your reservations, please call the hotel at 800/HILTONS. The hotel is located at 2201 Stemmons Freeway, Dallas, Texas 75207. Self parking is complimentary (usually \$15 plus tax) for HUG Conference attendees at the Hilton Anatole should you choose to drive in or rent a car. Valet parking is \$24 plus tax.

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